

PASSWORD+SMS AUTHENTICATION MANUAL

www.bluorbank.lv

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TERMS AND DEFINITIONS

Bank – BluOr Bank AS.

Internet Bank – BluOr Bank AS Internet Bank.

1. GENERAL DESCRIPTION

- 1.1. The Password+SMS authentication is a means of authentication that is used for:
 - 1.1.1. Logging into the Internet Bank;
 - 1.1.2. Signing payment orders, cash withdrawal requests and different applications in the Internet Bank;
 - 1.1.3. Correspondence with the Bank in the Internet Bank.

2. ACTIVATING PASSWORD+SMS AUTHENTICATION USING THE INTERNET BANK

- 2.1. To activate Password+SMS authentication, do as follows:
 - 2.1.1. Open the Internet Bank login page (<https://ib.bluorbank.lv>).
 - 2.1.1.1. In the **User name** field, enter your user name to access the Internet Bank that you have stated in the Application for everyday servicing of an individual client.
 - 2.1.1.2. Click [Login](#).

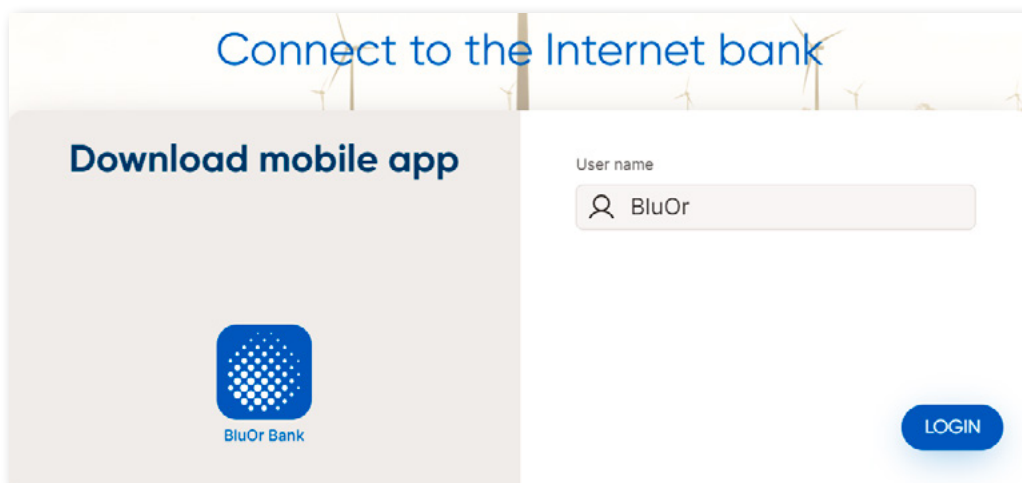


Fig. 2.1. Activating Password+SMS authentication – step 1.

- 2.1.2. You will receive SMS with an initial password for activating Password+SMS authentication.
 - 2.1.2.1. In the **Digipass code/Password** field, enter the initial password.
 - 2.1.2.2. Click [Login](#).

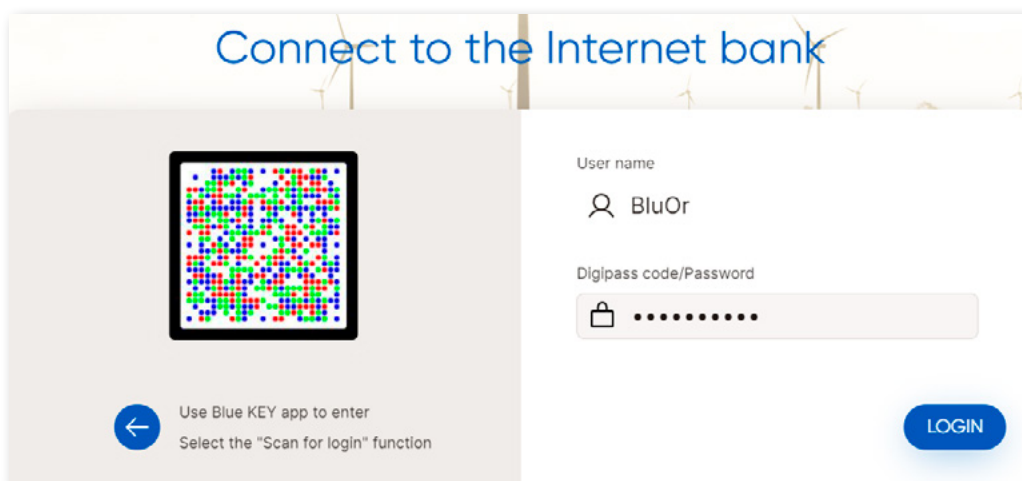


Fig. 2.2. Activating Password+SMS authentication – step 2.

2.1.3. The page for changing the initial password opens.

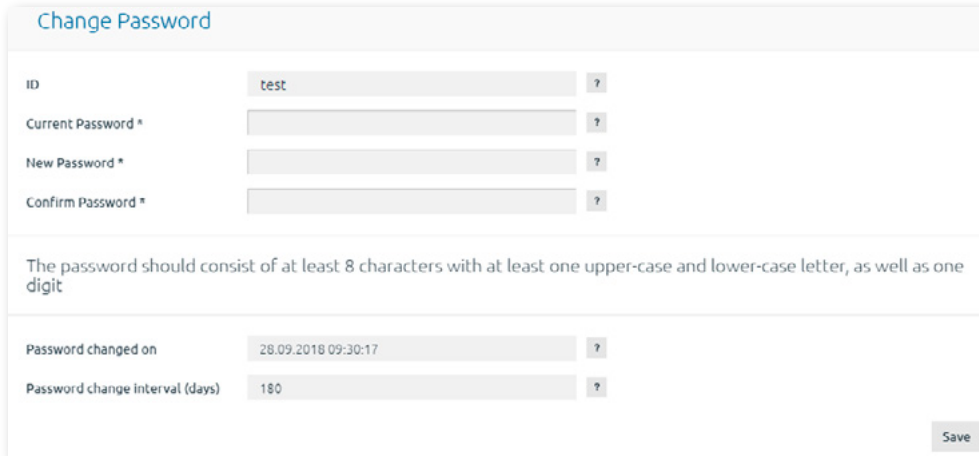


Fig. 2.3. Activating Password+SMS authentication – step 3.

- 2.1.3.1. In the **Current Password** field, enter the initial password provided by the bank.
 - 2.1.3.2. In the **New Password** field, enter your new password.
 - 2.1.3.3. In the **Confirm Password** field, enter your new password once again.
 - 2.1.3.4. Click **Save**.
- 2.1.4. In 10 seconds, the Internet Bank login page opens.
- 2.1.4.1. In the **User name** field, enter your user name once again.
 - 2.1.4.2. In the **Digipass code/Password** field, enter your password and click **Login**.

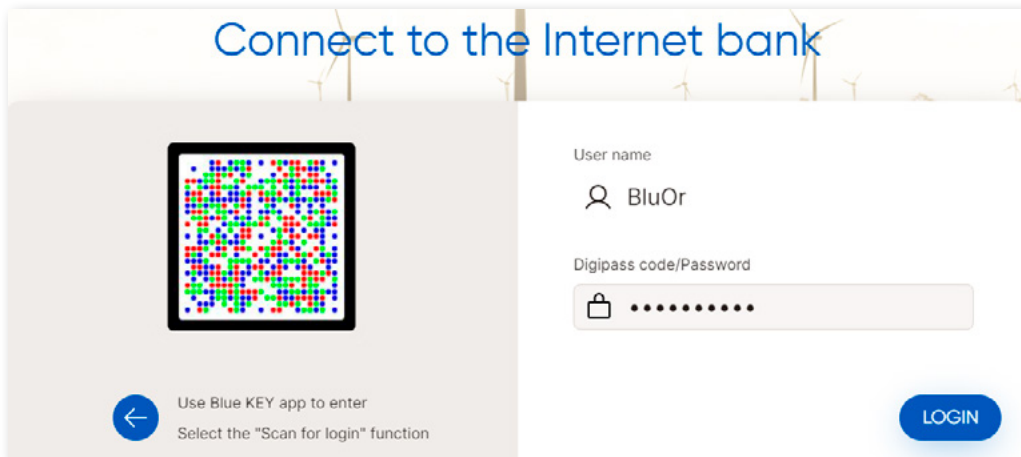


Fig. 2.4. Activating Password+SMS authentication – step 4.

2.1.4.3. In the **SMS code** field, enter the SMS code that you have received in SMS.

2.1.4.4. Click [Next](#).

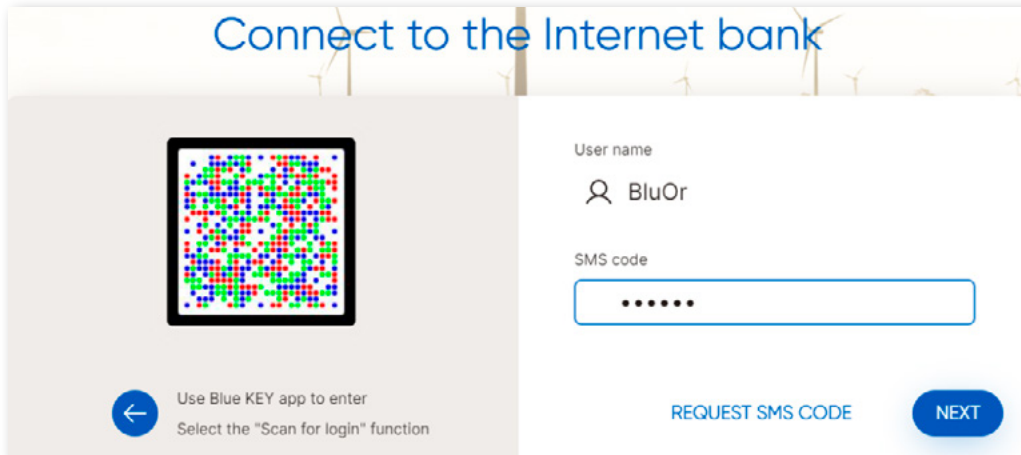


Fig. 2.5. Activating Password+SMS authentication – step 5.

3. REGULAR LOGIN TO THE INTERNET BANK, USING PASSWORD+SMS AUTHENTICATION

3.1. To regularly log into the Internet Bank, do as follows:

3.1.1. Open the Internet Bank login page (<https://ib.bluorbank.lv>).

3.1.1.1. In the **User name** field, enter your user name to access the Internet Bank and click [Login](#).

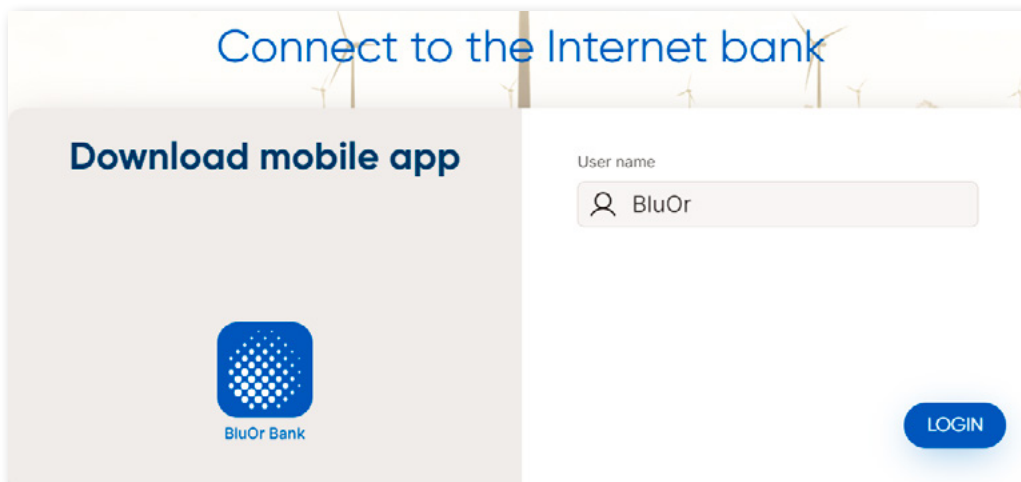


Fig. 3.1. Login to the Internet Bank – step 1.

3.1.1.2. In the **Digipass code/Password** field, enter your user name and click [Login](#).

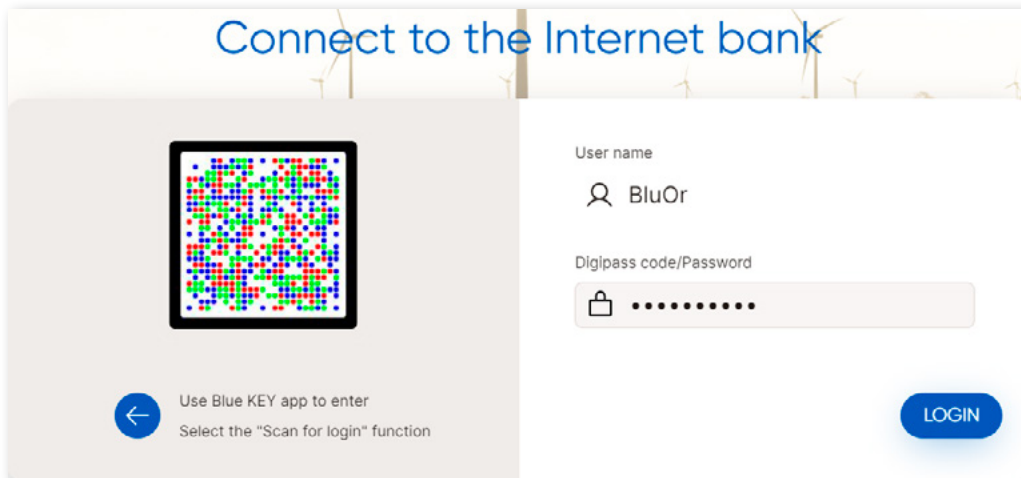


Fig. 3.2. Login to the Internet Bank – step 2.

3.1.1.3. In the **SMS code** field, enter the SMS code that you have received in SMS. Click [Next](#).

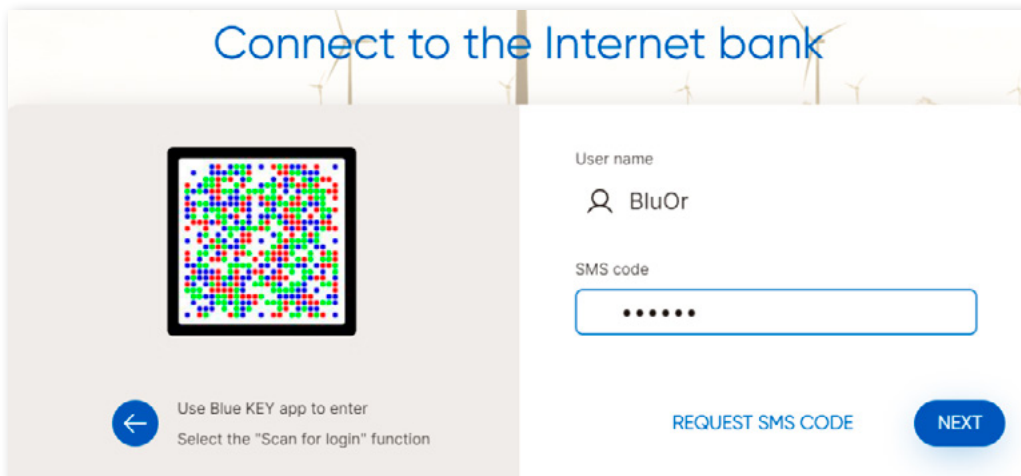


Fig. 3.3. Login to the Internet Bank – step 3.

4. SIGNING OF STANDARD DOCUMENTS AND THEIR SENDING IN THE INTERNET BANK USING PASSWORD+SMS AUTHENTICATION

4.1. Standard documents (applications, questionnaires, confirmations and other PDF documents) can be signed and sent in the Internet Bank.

4.1.1. Fill in a PDF document online and save it on your computer.

4.1.2. Log into the Internet Bank, using Password+SMS authentication.

4.1.3. In the Internet Bank, click **Compose**.

4.1.3.1. In the **Topic** field specify the topic of the message or select **Message to operator**.

4.1.3.2. In the **Message** field enter your message to the Bank.

4.1.3.3. Click **Add files...** and select the file you want to send. The file name will be displayed.

4.1.3.4. Click **Upload all** or **Upload the file**.

4.1.3.5. Click the [Save](#) and send button in order to open a dialog for signing the message with an **SMS code**. Enter an SMS code you have received in your mobile phone into the SMS code field and click [Send](#).